

# Updating your marketplace account details

## Before you do anything else...

- When you change any details entered into Amazon Seller Central or other online marketplaces, Amazon or the marketplace **may request further information** or documentation as part of their seller verification process, which can vary depending on which country / region you are based in.
- You can request proof of bank account ownership from WorldFirst before you change any details.**
- Before you enter the WorldFirst account details into your Amazon or marketplace seller account, **please check that the company and contact information you have registered with the marketplace is the same as that held by WorldFirst.** If not, **please contact your account manager** at WorldFirst for assistance before changing the account details on Amazon Seller Central or any other online marketplaces.
- We also recommend that you **notify Amazon Seller Support** (or your dedicated account manager at Amazon, if you have one) **that you intend to change the details** of the bank account linked to your Amazon storefront.
- If you are unsure of the process or have any questions regarding the above, please feel free to drop us a line at [worldaccountsea@worldfirst.com](mailto:worldaccountsea@worldfirst.com) and we will be happy to walk you through it.

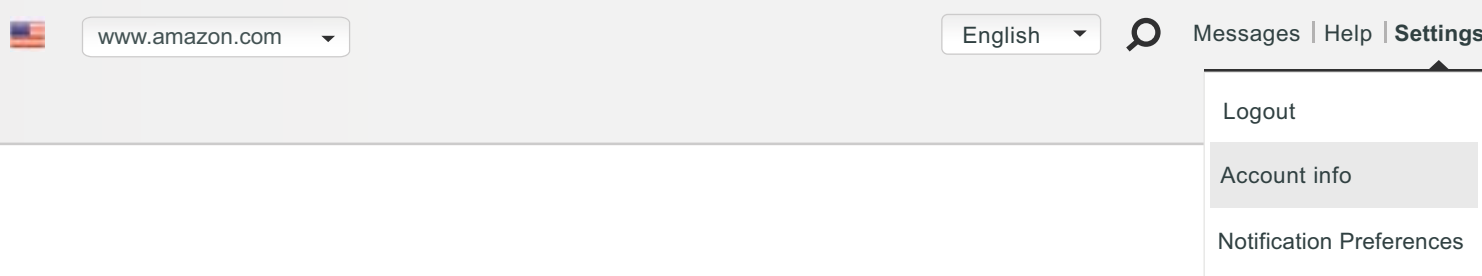
## What to do next



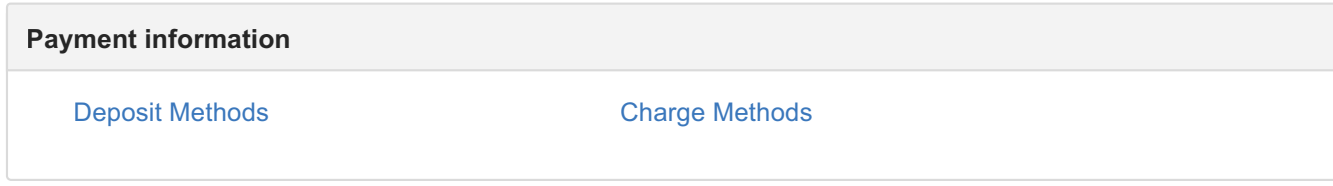
You should have received an email confirming that your new WorldFirst currency account is open. You can access these account details by logging in online here and you will need to enter these on Amazon Seller Central or your marketplace seller account. Wherever possible, the country / region of the marketplace should correspond with the bank location country / region of the currency account, to ensure you incur no additional costs.

## For Amazon sellers, follow these 8 easy steps

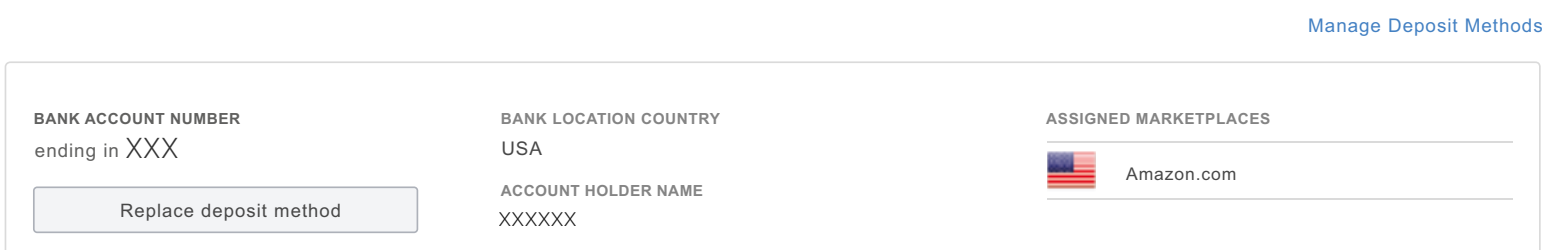
### 1 Click on 'Account Info'



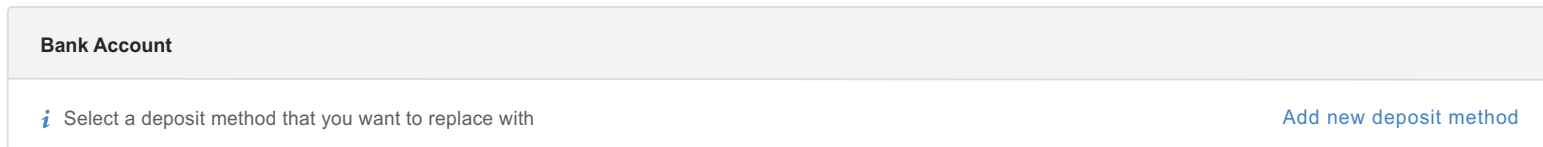
### 2 Select 'Deposit methods' under Payment Information



### 3 Click on 'Replace deposit method'



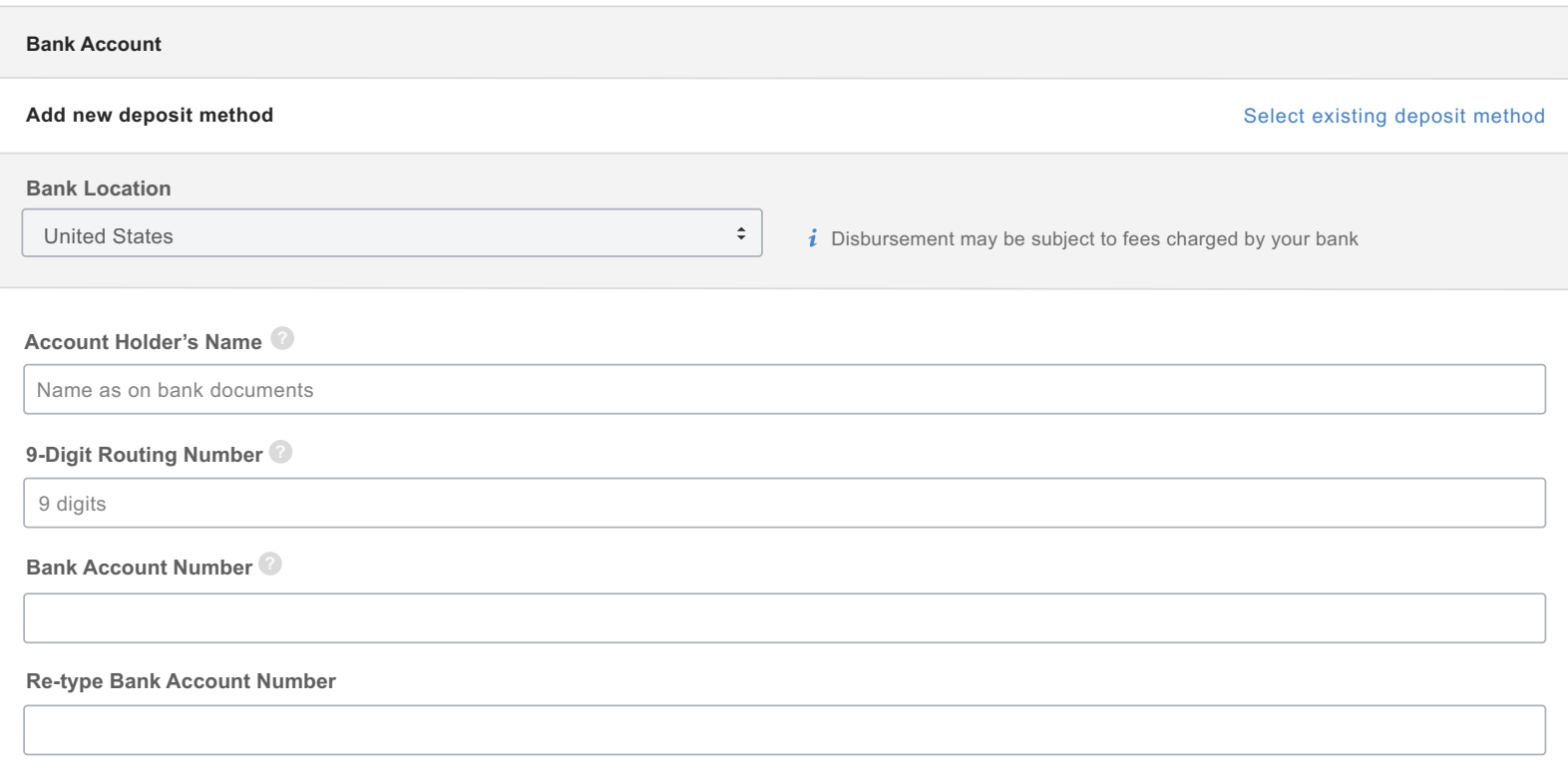
### 4 Click on 'Add new deposit method'



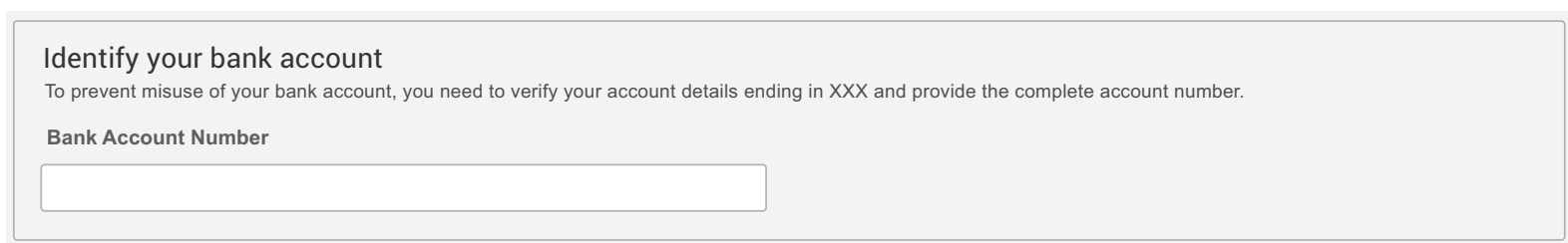
### 5 Select 'Bank Location'



### 6 Enter bank account details



### 7 Verify previous bank account details



### 8 Click 'Set Deposit Method' to confirm



## One more thing...

Once you've added the WorldFirst account details to your Amazon seller account, you may be asked by Amazon to provide a supporting document for the WorldFirst account. Please get in touch using the contact details below and we shall have that sent to you within one working day to provide to Amazon.

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